

MEMORANDUM

TO: TA GROUP OF COMPANIES - STAFF & REMISIERS AT MENARA TA ONE

FROM: TA PROPERTIES SDN BHD - PROPERTY MANAGEMENT DEPARTMENT

DATE: 10 SEPTEMBER 2015

RE: RENOVATION WORKS OF MENARA TA ONE – External Hoarding

Please be informed that the Company will be commencing renovation and upgrading works to its main lobby. In lieu of this, external hoardings will be built. The back entrance via the loading bay (at the car park lift lobby) will be closed with effect from 12 September 2015. Kindly use the side entrance located besides D'Fong Café.

For your ease of reference, please refer to the attached Ground Floor External Hoarding Plan.

Should you require further clarification, kindly contact the Property Management Office at 03-20721277, EXT 7807.

We apologise for any inconvenience caused.

Thank you.

Yours faithfully,

TA PROPERTIES SDN BHD

CHOOI LEE CHEN Senior Manager

